



WESTMINSTER ACADEMY

Founded in 1953

Westminster Academy serves families by providing a strong academic setting in which children are challenged to receive Jesus Christ as Lord and Savior and to live their lives for God's glory.

REGISTRATION FORM - 2009-2010 School Year

I. General Information

Student's Name _____ Student's Name _____ Student's Name _____ Parent/Guardian _____	Grade			
	Entering	New	Return	
Street _____		City _____	State _____	Zip _____
Phone: Home () _____	Emergency () _____			
Business-Father () _____	Business-Mother () _____			
Cell-Father () _____	Cell-Mother () _____			

II. Instructions

New Students:

Return this completed form, plus the application form (white) with the application fee and the testing fee, to the school office. Students entering grades 1-8 should include a transcript from the previous school and the recommendation form from the current teacher. You will be notified of the testing date for your child. When the student is accepted, the matriculation fee is due.

Returning Students:

Return this completed form with the matriculation fee, to assure a place for your child next year. A place will not be held in the classroom unless the matriculation fee is paid by April 6.

III. Fees: 2009-2010 School Year

<u>Application Fee</u> (non-refundable) (New students only) To be submitted with registration form	\$50 per student or family
<u>Testing Fee</u> (non-refundable) (New students only) To be submitted with application	\$50 per student
<u>Matriculation Fee</u> (non-refundable) (All students) Covers books, supplies, student insurance, yearbook, miscellaneous student expenses	\$300 due when reenrolled or accepted
<u>Earthquake Kit</u> (All students without a current kit on campus)	\$15 due with matriculation
<u>Day Care</u> (All students using day care) Morning day care is a one hour charge for grades K-5 before 8:00 a.m. and grades 6-8 before 7:30 a.m. After school the fee will be figured in one-half hour increments from 3:30 p.m. until 6:00 p.m. A \$5.00 fee will be charged for every fifteen minutes after 6:00 p.m..	\$3.00 per hour due ten days after the end of the month



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IV. Policy Handbook

This registration form and Westminster Academy's Policy Handbook for the 2009-2010 school year will serve as a legal contract between parents and Westminster Academy.

V. Tuition Information

Grade	Annual Fee	Ten Payments (August-May)
Kindergarten - grade 6	\$6,040.00	\$604.00 Monthly
Junior High - grades 7,8	\$6,550.00	\$655.00 Monthly

Tuition Reduction

\$100 per year for 2nd child
\$200 per year for 3rd child
\$300 per year for 4th child

Tuition Payment Plans

- #1 - Ten payments, due between the 1st and 10th of the month, August through May
- #2 - Two equal payments of half the annual tuition (due August 1 and January 1)
- #3 - One payment in full due August 1

Tuition payments will be made directly to the school business office.
Coupon books and return envelopes will be provided.

Agreement

I accept plan # _____. I understand all payments must be made one month in advance, beginning in August. A late fee of \$10 per student will be assessed for payments not made by the 10th of the month when due. Failure to meet payments after a two-week grace period will call for the dismissal of the student. A fee of \$15 will be assessed for a check returned to us by the bank.

I understand that I am obligated for payment for the full semester, regardless of plan of payment, unless I am transferred by my employer to a distant location.

VI. Fees Subject to Change

The fees listed above are only for the 2009-2010 school year. Fees for future years are subject to change. You will be given updated contracts on an annual basis once the fees are set by the Board of Trustees.

PARENT/GUARDIAN SIGNATURE(S)

(Signatures of both parents required)

Mr. _____

Mrs. _____

Date: _____

Westminster Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship